



### Facility

**Name:** *Early Learning Preschool* **License Number:** 94648  
**Address:** 2704 Southern Blvd. Suite 10, Rio Rancho, NM 87124  
**Phone:** 5058925105 **Fax:** **E-mail:** *misty.anaya.elp@gmail.com;*  
*wanda.elp@gmail.com*

### License Information

**Type:** *2 Star Child Care Center* **Status:** *Licensed* **Issue Date:** *01/01/2018* **Expiration Date:** *12/03/2018*

### Capacity

**Over Age 2:** *40* **Under Age 2:** *0* **Night Care:** *0* **Playground:** *25*  
**Square Footage:** *0*

### Census

**Over 2:** *40* **Under 2:** *0*

### Classrooms

**Number of Classrooms:** *2*

### Days and Hours of Operation

<b>Monday</b> <i>8:30 AM - 5:30 PM</i>	<b>Tuesday</b> <i>8:30 AM - 5:30 PM</i>	<b>Wednesday</b> <i>8:30 AM - 5:30 PM</i>	<b>Thursday</b> <i>8:30 AM - 5:30 PM</i>	<b>Friday</b> <i>8:30 AM - 5:30 PM</i>
<b>Saturday</b> <i>Closed</i>	<b>Sunday</b> <i>Closed</i>			

### Inspection

**Date:** *04/27/2018* **Time In:** *10:00 AM* **Time Out:** *11:35 AM* **Purpose:** *Semi-Annual*

### Licensure

8.16.2.11 A Types of Licenses	<i>Not Inspected</i>
8.16.2.11 B Renewal of License	<i>Not Inspected</i>
8.16.2.11 D Non-transferable Restrictions of License	<i>Not Inspected</i>
8.16.2.12 A, K, M Licensing Actions and Administrative Appeals	<i>Not Inspected</i>
8.16.2.17 E, F Surveys for Child Care Facilities	<i>Compliance</i>
8.16.2.18 D Complaints	<i>Not Inspected</i>
8.16.2.21 A Licensing Requirements	<i>Not Inspected</i>

**Licensure (continued)****8.16.2.21 B Capacity of Centers****Non-compliance**

*The center failed to post classroom capacities, and ratios and group sizes in an area of the room that is easily visible to parents, staff and visitors.*

*Corrective Action Plan*

*The center will post the capacity in an area of the room that is easily visible to parents, staff and visitors.*

Date to be Completed: 05/27/2018

**8.16.2.21 C Incident Reporting Requirements***Not Inspected***Administrative Requirements****8.16.2.22 A Administrative Records***Compliance***8.16.2.22 B Mission, Philosophy and Curriculum Statement***Not Inspected***8.16.2.22 C Policy and Procedures***Compliance***8.16.2.22 D Family Handbook***Not Inspected***8.16.2.22 E Children's Records****Non-compliance**

*Of the 7 children's records reviewed, 1 is/are missing the name and telephone number of two people in the local area to contact in an emergency when a parent or guardian cannot be reached. See Children's Records 8.16.2.22 form for the child(ren) with missing information.*

*Corrective Action Plan*

*Parents will be advised to review and add missing information. The center will review all children's records to ensure up-to-date emergency contact information is on file.*

Date to be Completed: 05/27/2018

**8.16.2.22 F Personnel Records***Compliance***8.16.2.22 G Personnel Handbook***Not Inspected***Personnel & Staffing****8.16.2.23 A Personnel and Staffing Requirements***Compliance***8.16.2.23 B Staff Qualifications and Training****Non-compliance**

*Educators did not complete the following training within 3-months: Health and Safety Training one educator needs to complete this training.*

*Corrective Action Plan*

*All educators, regardless of the number of hours per week, will complete the above listed training. The following staff members need to complete the required training:*

*(continued)*

Date to be Completed: 05/27/2018

## 8.16.2.23 C Staff/Child Ratios and Group Sizes

Compliance

**Services & Care of Children**

## 8.16.2.24 A Guidance

Compliance

## 8.16.2.24 B Naps or Rest Period

N/A

## 8.16.2.24 C Additional Requirements for Infants and Toddlers

N/A

## 8.16.2.24 D Diapering and Toileting

Compliance

## 8.16.2.24 E Additional Requirements for Children with Special Needs

Compliance

## 8.16.2.24 F Additional Requirements for Night Care

N/A

## 8.16.2.24 G Physical Environment

Not Inspected

## 8.16.2.24 H Social-Emotional Responsive Environment

Compliance

## 8.16.2.24 I Equipment and Program

Not Inspected

## 8.16.2.24 J Outdoor Play Areas

Compliance

## 8.16.2.24 K Swimming, Wadding and Water

Not Inspected

## 8.16.2.24 L Field Trips

Not Inspected

**Food Service**

## 8.16.2.25 B Meals and Snacks

Compliance

## 8.16.2.25 C Menus

N/A

## 8.16.2.25 D Kitchens

Compliance

## 8.16.2.25 E Meal Times

Compliance

**Health & Safety Requirements**

## 8.16.2.26 A Hygiene

Compliance

## 8.16.2.26 B First Aid Requirements

**Non-compliance**

*The center does not have on duty all educators currently certified in first aid and cardiopulmonary resuscitation (CPR).*

*Corrective Action Plan*

*All educators must be certified in first aid and cardiopulmonary resuscitation (CPR).*

Date to be Completed: 05/27/2018

## 8.16.2.26 C Medication

Not Inspected

## 8.16.2.27 A-D Illness Requirements for Centers

Compliance

## 8.16.2.28 A-H Transportation Requirements for Centers

N/A

**Buildings, Grounds & Safety**

- 8.16.2.29 A Housekeeping Compliance
- 8.16.2.29 B Pest Control Compliance
- 8.16.2.29 C Mechanical Systems Compliance
- 8.16.2.29 D Water and Waste Compliance
- 8.16.2.29 E Lighting, Lighting Fixtures and Electrical **Non-compliance**

*The center does not have emergency lighting that turns on automatically when electrical service is disrupted.  
(West room)*

*Corrective Action Plan  
Emergency lighting will be installed.*

Date to be Completed: 05/27/2018

- 8.16.2.29 F Exits and Windows Compliance
- 8.16.2.29 G Toilet and Bathing Facilities Compliance
- 8.16.2.29 H Safety Compliance **Non-compliance**

*The center failed to conduct an emergency preparedness practice drills for at least once a quarter.*

*Corrective Action Plan  
A center will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.*

Date to be Completed: 05/27/2018

- 8.16.2.29 I Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances Compliance
- 8.16.2.29 J Pets Not Inspected

**Additional Comments**

*One educator will need to updated background clearance before 5/29.*

**Signatures**

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: Kia Kennedy



Facility Representative: Norma Canales

